

CHECKLIST FOR RELIGIOUS VISA (Short Term)

1.	ENTRY VISA APPLICATION FORM
	COMPLETELY filled in "Schengen Visa" APPLICATION FORM (Please DO NOT leave blanks in the form. Indicate "NA" if answer is not applicable)
2.	PHOTO
	One (1) recent passport-sized or 2x2 colored ICAO standard photo with white background (ears should be exposed and with collared shirt/blouse)
3.	TRAVEL DOCUMENT
	Old (if available) and current valid passports (expiry date is three months longer than that of the visa requested but please consider the 6 months validity as required by the Philippines Bureau of Immigration)
	Photocopy of Biographical page and last page of the expired and valid passport, previous visa and immigration stamps in all countries
4.	PROOF OF TRAVEL
	Day to day Itinerary & confirmed round trip flight booking
5.	APPROPRIATE DOCUMENTATION ABOUT THE ACTUAL STATUS OF "RELIGIOUS PERSON" OF THE APPLICANT
	Original and photocopy of Note Verbale issued by Apostolic Nunciature
6.	INVITATION
	Original and photocopy of Letter of Invitation / Guarantee issued by the Congregation in Italy with stamp of the Vatican (Segreteria di Stato)
7.	HEALTH INSURANCE
	Travel Health Insurance with coverage of at least 30,000 euros (<u>with 15 days allowance beyond travel period</u>) for expenses for emergency hospitalization and repatriation expenses, valid throughout the Schengen area, to be chosen only among those offered by the Schengen accredited Insurance companies listed here
8.	VISA FEE AND HANDLING FEE
	Visa Processing Fee + Service Fee in Cash (Personal Appearance at VIA Centre) or Managers Check payable to "PIASI" (application through Courier Service)

Notes:

Only visa applications whose intended date of travel is within three (3) months from the time of application will be accepted